

**MINUTES OF A MEETING OF HESKIN PARISH COUNCIL
HELD ON 6TH JUNE 2019**

Present Cllr Mrs Bamber, Cllr M Holden, Cllr K Mather, Cllr A Singh

Apologies for absence were received and accepted from Cllrs Forshaw and Lloyd

**In attendance Mrs K Welch (resident)
Mr A Whittaker Clerk**

121.1 Minutes of previous meetings.

The minutes of the meetings held on 4th April 2019, Annual Council Meeting on 16th May, Extraordinary Meeting on 24th May 2019 were approved unanimously and the minutes of the Annual Residents meeting held on 16th May were noted without dissent.

121.2 Matters Arising. There were no matters arising.

121.3 Items raised by residents.

a) The issue of grass verge cutting and the loss of wildlife, flora and fauna was raised and discussed, particularly on Town Lane. The Clerk was asked to write to Chorley BC to ascertain if the cutting could be done earlier and perhaps later in the year to prevent such loss.

b) The signage at both ends of Town Lane (particularly Wood Lane end) was not very effective and overgrown. The Clerk was asked to enquire if the signage could be made clearer and unimpaired. It was also noted that the “playground “ sign was askew.

- c) **Comments were made regarding a petition which had been located in the Spar store calling for various traffic calming measures in the vicinity. Comments were made that the store was vital to the village and many of the proposals could have a very detrimental effect on the staff and the village amenities. The originator of the petition was anonymous but it was pointed out that whoever was responsible should address their views to Lancashire C. C who are the highway authority.**

121.4 Village Picnic

Cllr Mrs Bamber referred to previous discussions about this event and confirmed that the Parish Council were not the organisers but would make a donation.

The Clerk presented documents from one of the organisers which indicated that Mrs Pilkington would be the lead organiser and that insurance cover of £1,000,000 had been taken out for public liability.

The Clerk pointed out that the document did not cover any insurance for any equipment. Cllr Holden stated that there would only be tables and chairs by way of equipment. Questions were raised by members about accidents which might occur regarding the toilets . The Clerk was asked to clarify this matter, write to the organisers and request that written assurance be given that the organisers are covered for any accidents involving the toilets or any other equipment

121.5 The Meadows Equipment and Upgrade.

The Council confirmed their previous decision to provide £2000 towards the total cost of the proposed scheme.

The Clerk was asked to notify CBC of the decision and ask CBC to submit a grant application to the Lancashire Environmental Fund. CBC will contribute £3950, the Parish Council £2000, and the Clerk was asked to write to Mr Hunt at the local Spar store seeking a contribution towards the £1000 which was required as a 3rd Party contribution, Mrs K Welch, a local business woman who was present kindly offered to donate £250 towards the scheme. The Clerk was also asked to ensure that the Parish Council would see details of what was proposed before any orders were placed so that the Parish Council could amend them if they wished

121.6 Correspondence from Lancashire CC, Chorley BC, CPRE, LALC which had been circulated to members was noted without comment.

121.7 Payment of Accounts.

**The following payments were authorised
Mr J Donald Lengthsman £375.00
Mr A Whittaker Clerks salary and expenses £951.80**

121.8 Annual Audit PKF Littlejohn,

The Clerk reported that the annual audit of the Council's accounts will take place this month and submitted to the Auditors by 1st July 2019.

121.9 Circulation of information to residents private emails

Cllr Holden raised this issue which he suggested was raised at the last meeting but not minuted. Council discussed this in detail and referred to the difficulties given the recent Data Protection legislation and resolved not to pursue the matter any further.

121.10 Request for Grant from Community Police Officer.

The Clerk presented correspondence from the Community Police Officer requesting a donation to assist in the purchase of child safety seats and information for parents on this topic. Council resolved that no funds were available.

121.11 St James Church Hall Improvements.

The Clerk presented a letter from the St James PCC Secretary asking for support to assist in the improvements to the Church Hall. Council asked the Clerk to include this as an item on the next Council Agenda in August 2019

121.12 Date of next meeting 1st August 2019

Confidential Item Personnel Matter

In view of the nature of the complaint the matter was discussed in camera and will not be published.